

Field of Dreams Movie Site

Doing business as Go the Distance Baseball, LLC

Position Description

Job Title: Custodial/Housekeeping
Reports To: Manager of Facilities and Grounds
FLSA Status: Part Time/Hourly/Seasonal

Summary: Under direct supervision from the Manager of Facilities and Grounds, this position supports the Manager of Facilities and Grounds. This position requires knowledge of maintenance and upkeep of the Field of Dreams Movie Site (FODMS), use of the equipment and tools, safety, and procedures of the FODMS.

Essential Duties: Job duties for this position are as follows. Other duties may be assigned and/or performed as required.

- Be a team player.
- Uphold, support, and promote all company policies and procedures.
- Demonstrate continuous professionalism and respect working with public customers, vendors, distributors, affiliated business partners, and all staff members.
- Assist with projects when requested in various departments on site.
- Responsible for maintaining the cleanliness of buildings, office space, food & beverage customer areas, and the surrounding grounds including: vacuuming/mopping floors, maintaining and sanitizing restroom facilities, and removing trash and litter.
- Trash and litter removal and tidying grounds and buildings.
- Maintain adequate supplies in bathrooms.
- Housekeeping in the Farmhouse after rental event.
 - Every time:
 - Strip bedding and make-up beds with clean linens
 - Collect soiled laundry (bedding, towels, etc.)
 - Do laundry
 - Clean bathrooms
 - As needed:
 - Do dishes, clean kitchen, clean fridge
 - Wipe tables and counter surfaces
 - Vacuum and dust
 - Restock supplies
 - Clean windows
- Facility janitorial duties as assigned by the Manager of Facilities and Grounds.
- Use appropriate equipment in maintaining the FODMS.
- Other duties as assigned.